



Consent Booklet 2023-2024

Name

Photographic and Video Images at St. Peter's Church of England Primary School

There are several occasions when photographs of pupils may be taken at school. Primarily a photograph will be used for identification purposes as part of their school record but photographs are often taken by the staff of the school as a record of events and achievements. However, to comply with GDPR we do need parental consent before images can be taken and used for certain specific purposes.

The school ensures that all images are used properly, that all risks are minimised and our pupil's images are kept safe and secure. Our aim is to establish the right balance between the effective use of technology and the safety of all children.

Where the term image is used this also applies to video recordings.

We ask parents to support the work of the school by giving their consent for their child to be photographed while taking part in school activities. The images will mostly be used internally and could be displayed on the school's own Website, Facebook page and Class Dojo, but there are occasions when the success of the school is celebrated locally, regionally and sometimes nationally. This sometimes requires the children having their photographs taken by the press. If this happens, permission for the schools involvement will only be given after consultation with the Headteacher, with a safeguard that no pupils will be identified by full name.

With reference to Class Dojo. We will be beginning to roll out Class Dojo in stages over the course of the 23/24 academic year and will send further information out separately on how to join. Class Dojo is a way for school to share images, videos and notifications with our parents and carers either as a whole school or to a specific class. It is a closed platform meaning that the wider community will not be able to access it, it is just for use between school and home.

We would be grateful if you could complete the consent slip below by indicating the options you choose to apply. Please note that these options will remain in place whilst your child attends St. Peter's but can be changed at any time by contacting the school office. By giving consent you also authorise us to continue using images of your child within the school's network for up to 2 years after they leave St. Peter's.

Yours sincerely

Richard Unthank
Headteacher

Photographic and Video Images at St. Peter's Church of England Primary School

Name of child:

May we use your child's image /video within school for educational purposes? e.g. Classroom displays and in exercise books	Yes / No
May we use your child's image on our school website?	Yes / No
May we use your child's image on our school Facebook page and our school You Tube channel?	Yes / No
May we use your child's image on Class Dojo a new school/parent/carer content sharing platform.	Yes/No
May your child's image/video be shown in the press or as promotional material externally for a school event they may be taking part in, such as sporting events, achievements or occasions where your child may be representing the school.	Yes / No

(Please delete as applicable)

Signed Parent/Carer

Date

Although school will endeavour to keep images of pupils within our school community as the School Website and Facebook page are in the public domain we cannot control how these images are shared and therefore cannot be held responsible once you have signed giving your consent.

School Visits

This form relates to pupils taking part in educational visits whilst they are a pupil at St. Peter's Church of England Primary School.

The form attached to this letter will be used to cover all local and sporting visits that take place during the school day, throughout your child's education, apart from Residential Visits when the pupils attend a Field Centre or have an overnight stay or a visit requires a significant amount of travel or includes an adventurous activity.

Visits within our local village can often be spontaneous especially when considering the weather, therefore we will not always be able to inform parents of our village visits, which include visits to church, to the park, to the post box etc. Therefore this form will cover those visits.

If we are planning a relatively local visit within a 10 mile radius of school, with no adventurous activity attached or any sporting event consent will not be requested and this form will be used to cover consent, however we will inform you of our intent to attend.

For any residential or over night stay, adventurous activity based visits (including where water is involved), visits outside of a 10 mile radius of school, or visits that take place outside of normal school hours individual consent will be requested.

Please could you sign the attached form to enable your child to join in the exciting visits that will be planned throughout their education.

Yours sincerely,

Richard Unthank
Headteacher

Iparent/carer of

give permission for my child to take part in school visits and sporting events throughout the school year as detailed above..

Signed Parent/Carer

Date

St. Peter's C. of E. Primary School

Rules for Responsible Internet Use

For their own protection the pupils at St. Peter's School have limited access to the Internet through the schools Intranet system. The following rules will keep everyone safe and help us to be fair to others:

- I will only access the system with my own user name.
- I will not access other pupils' files.
- I will only use the computers for schoolwork and homework.
- I will not bring phones, memory sticks or CD ROMs from outside school, unless I have been given permission by a member of staff.
- I will ask permission from a member of staff before using the Internet as part of teaching and learning programmes.
- I will only e-mail people my teacher has approved.
- I will only download files, pictures and images after permission is given by my teacher.
- The messages I send will be polite and responsible.
- I will not give my home address or telephone number, or arrange to meet someone, unless my parent or teacher has given permission.
- I understand that the school checks my computer files and monitors the sites I visit.

Name of pupil

Signed by pupil

Signed by parent

Date

ST. PETER'S CHURCH OF ENGLAND PRIMARY SCHOOL
HOME / SCHOOL AGREEMENT

Good behaviour is extremely important to the attainment, achievement and well-being of every child. I would be grateful if you could read and share with your child the Rights and Responsibilities. Overleaf are ways in which you can effectively support the school and your child. Parents and school should always work in partnership to support your child.

MISSION STATEMENT

St. Peter's School aims:-

- to promote the highest academic standards in all aspects of the curriculum by ensuring that all pupils develop their best potential, morally, socially and culturally
- to encourage learning by providing a welcoming, friendly and supportive environment in which Christian values are central to the ethos of the school and its teaching
- to show concern and care, through a strong sense of Christian values, for all members of the school community
- to create an atmosphere in which pupils are invited to explore issues for themselves, reflect upon and learn from their experiences and those of others and develop sensitivity and a sense of wonder, awe and mystery for the world of which they are part

Rights and Responsibilities of the School Community

- All members of the school community are asked to follow and agree to the school's Behaviour Policy. A copy of the Behaviour Policy can be found in the Policy section of our school website.
- All members of the school community are asked to respect each other.
- All children are expected to respect teachers, teaching assistants, other adults and fellow pupils.
- Children should take a positive role in classroom activities and work to the best of their ability.
- They work and play co-operatively with one another, considering each other's feelings.
- To value each other's work.
- Children should tell the truth and take responsibility for their actions.
- If a child has a problem with another child, it must be reported to a member of staff who will deal with the matter.
- Children should be a good role model and behave responsibly both inside and outside school.
- Children are punctual for school.
- Homework is completed on time.
- The correct school uniform should be worn and hair should be of an appropriate style and colour.
- Suitable footwear is worn for school.
- All children are expected to respect their own and other people's property and to take care of books and equipment.
- No jewellery may be worn apart from stud earrings and a wrist watch, these should be removed for PE and swimming.
- Children should not wear any make up or nail varnish for school.

Ways that Parents/Carers can help

- Read and support the Rights and Responsibilities section overleaf. Let your child know the standard of behaviour you expect and how hard you expect them to work.
- Read and sign the home/school agreement at the beginning of the Academic Year.
- Please do not tell your child to hit back at school. We are committed to showing them other ways of working through their difficulties and arguments.
- Make sure your child behaves appropriately when they are with you in school, on their way to and from school or on a visit.
- Support their child's homework and other opportunities for home learning.
- Help your child to be on time and to remember anything they need for school including PE kit.
- Check for and read the newsletter and other letters that come home from school so you can talk to your child about what is going on.
- Attend parents' evenings and discussions about their child's progress
- Make sure your child gets a good night's sleep on 'school nights'. It really helps concentration and temperament. Monitor watching TV and internet use, including computer games, particularly for violence.
- See that their child attends school regularly, on time and are properly equipped and appropriately dressed.
- Inform the school of any reason for their child's absence before 9.00am on their first day of absence
- Talk with a member of staff if you are worried by anything your child tells you about school before it becomes a problem. Children need your confidence and understanding. Listen to your child. Trust your child but bear in mind that s/he may not give you the full story.
- Try not to react to every little upset so your child learns to get things in proportion and how to cope for themselves.
- Be positive with your child and reward them for the good things they do at school.
- Ensure that no jewellery or make up is worn for school apart from stud earrings and a wrist watch these should be removed for PE.
- Parents should try to support the school's 'Healthy Eating' policy therefore sweets and chocolate, including gum are not allowed. This includes packed lunches and school trips.
- Please do not expect to leave all the discipline to the school. We endeavour to work in partnership with families. Home and School need to work together to give children high standards and to let them know what is expected of them.

We would be grateful; if you and your child could discuss the above information and sign the sheet overleaf to pledge a partnership with the school. If you would like a copy of this agreement for your own retention it can be found in the 'About us' section of our school website.

Please can pupils in Key Stage 2 sign the home/school agreement for themselves. We would appreciate, if your child is in the Foundation Stage or Key Stage 1, that you explain the home school/agreement to them and sign on their behalf

Pupil
Signed

Parent
Signed

Teacher
Signed

Headteacher
Signed



St. Peter's

**CHURCH OF ENGLAND
PRIMARY SCHOOL**



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Fax: 01287 203023

Email: stpetersoffice@stpeterscofe.rac.sch.uk

Website: www.stpeters-ce-brotton.com

Dear Parent/Carer,

For the safety of our pupils we expect that all children in Key Stage 1 and the Early Years Foundation Stage will be collected by a parent, carer or responsible adult with your permission. We would like to compile a record of people who are allowed to collect your child.

Could you please complete the following form, including yourself and return to school as soon as possible.

This form will be kept in your child's teaching area so it is readily accessible to our staff and is in addition to any contact information which may be sent out from the school office.

The following people have permission to collect my child _____ (name of child) from school. Please remember to include yourself.

Name	Relationship to child

OR

My child is in Key Stage 2 and I give permission for him/her to walk home on their own at 3:10pm
(please tick if appropriate)

I understand that no one under 16 is allowed to collect my child from school.

I will inform school if I would like anyone who is not on this list to collect my child.

Signed: _____

Date: _____