



Redcar & Cleveland Borough Council
Directorate of Children and Families
Governance Support Service
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**TO: PARENTS/GUARDIANS OF CHILDREN ATTENDING
ST PETER'S CE PRIMARY SCHOOL
ARE YOU INTERESTED IN BEING A PARENT GOVERNOR?**

There are forthcoming vacancies for two parent governors on the local school board of your child's school. Parents or guardians of children attending the school are invited to apply. This includes any person who is not a parent of a child but who has parental responsibility for him/her or who has care of the child.

What do school governors do?

Governors play an important part, in conjunction with the Headteacher, Board of Trustees of Galileo Multi Academy Trust and staff in the running of the school. Becoming a parent governor would allow you to have input into the work of the school and bring a parent's view to the discussions. The local school board has powers delegated to it by the Board of Trustees of Galileo Multi Academy Trust, which concern mainly with good governance and to hold the school to account for its performance. A copy of the scheme of delegation is available on the website.

What are the qualifications for becoming a school governor?

The only mandatory requirement is that you are aged 18 or over and not subject to any of the disqualifications listed in the application form. It is important that governors are enthusiastic, interested in the education of young people, willing to learn and prepared to commit some time to the important, interesting and rewarding task of governing the school. However, it is also beneficial if governors can offer additional skills. Examples might include financial, human resources or premises management, strategic planning, legal expertise, analysis and interpretation of data or previous governor experience, but this is not an exhaustive list. Governors do not make decisions in isolation, but work as part of a team.

Would there be any training available?

There is an expectation that new governors will attend induction training and that they should also have an ongoing commitment to attend other development courses during their term of office. All training is paid for by the school. There will be no charge to individual governors. New governors are also provided with useful information and resources to assist them in their role.

How much time would I be expected to give?

Local school boards are required to meet at least three times a year. There may sometimes be additional special meetings of the local school board. Governors are also encouraged to get to know the school by visiting during the day. The average monthly commitment for a governor is estimated as 6-8 hours.

Who else is on the Local School Board?

There are 9 governors in total at St Peter's CE Primary School, made up as follows:

3 Governors appointed by the Diocesan Board of Education
3 Governors appointed by Galileo Multi Academy Trust
2 Parent Governors
1 Headteacher

How long would my appointment last?

Your appointment would be for a period of 4 years. After that time, the nomination process takes place again and existing parent governors may apply for a further term of office if they are eligible. If a child of a parent governor leaves the school, the governor can complete the term of office, unless he/she chooses to resign.

So how do I become a Parent Governor?

If you want to become a parent governor, you should collect an application form from the school. You can return it via email to Lisa.White@stpetersceprimary.co.uk or hand it in at the school.

APPLICATIONS MUST BE SUBMITTED NO LATER THAN MIDDAY ON FRIDAY 21 JUNE 2024.

Applicants will be automatically appointed, unless more applications are received than there are vacancies available. In this case a ballot will be held, and all parents will be sent a ballot paper.

Disqualifications and Checks

There are certain circumstances, which would disqualify a person from becoming a governor. These are given in detail on the application form. The successful candidate will also be asked to complete an application form for an enhanced criminal records disclosure from the Disclosure and Barring Service. You will be disqualified from holding or continuing to hold office until you have provided an enhanced certificate. You will therefore be asked to provide the required documentation immediately after election, or present to the Chair an existing enhanced criminal record certificate. Should you fail to provide the documentation required to apply for a DBS check it would be seen as a refusal to a request for a criminal records certificate therefore disqualifying you from serving as a governor.

Further details

If you have further queries, which have not been answered, please contact either the school or the Governance Support Service on the telephone number shown overleaf.